

# STOW LONGA PARISH COUNCIL

CHAIRMAN: Michael Hayes

Clerk to the Council: -  
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11 July 2019

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Wednesday 17 July 2019** at **8.00pm** in St Botolph's Church, to deal with the following business:

**Public and Press are invited to attend**

**POSTPONED**

## NOTICE and AGENDA

1. **Apologies for absence**
2. **Declarations of Interest in relation to any Agenda item**
3. **Public Open Forum**
4. **To approve Minutes of Annual Parish Council Meeting held 15 May 2019**
5. **Matters arising from the minutes (not on the agenda)**
6. **To Review Councillor responsibilities, last reviewed Jul 2018**
7. **Planning**
  - 1) 19/00464/OUT Stow Longa Outline planning permission for the residential development of 0.38 ha of land to form up to 4 dwellings with landscaping, access and other associated works - Land North Of Rookery Cottages Kimbolton Road Stow Longa - *the application to Approve 4 homes, recommended for refusal by PC, goes before HDC Councillors on Mon 15 Jul 19.*
  - 2) To view and note: Adoption of HLP2036 will be available for you to view between the following dates: Start date: 17/05/19 16:35 End date: 31/12/19 16:00 Please select the following link to view this event: [http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/adoption/adoption\\_of\\_hlp2036](http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/adoption/adoption_of_hlp2036)
8. **Finance**
  - 8.1 To Note PC Q1 Accounts: Cashbook, Income against Expenditure, Bank Reconciliation Apr to Jun 19
  - 8.2 Transparency funding spending
  - 8.3 To Consider CIL spending: To note further funds of £2,591.79 received from HDC for the period of Oct 18 to Mar 19, making total CIL funds £10,367.17 as at 17 Apr 19.
  - 8.4 Notice of Public rights and Publication Mon 17 Jun 19 to Fri 26 Jul 19 published
  - 8.5 Internal Auditor Checklist for 2018/19 received, to note and approve
  - 8.6 To Approve 17 July 19 expenditure:

Date	Min Ref No	Chq No	Date cleared the a/c	Company	Details	For a/cs purpose only	Income	Total Expenditure
17/07/19		470		Wages	Wages Jun & Jul 19			299.60
17/07/19		471		S Y Webb	Village Maintenance			200.00
17/07/19		472		MiJan Limited	Internal audit for 2018/19			62.70
17/07/19		473		CambsACRE	Annual Membership Jun 19 to May 20			57.00
							0.00	619.30

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**9. Parish Council website**

**10. Assets and infrastructure**

- 10.1 Health and Safety - to consider any new problems (quarterly inspection by Cllr M Allen)
- 10.2 PA Risk Assessment: Annual Inspection form submitted Wicksteed on 17 Jun 19,
- 10.3 To consider Defibrillator and the Phone Box use
- 10.4 To consider a bench which was offered for the donation to the Charity of PC choice.

**11. Highways, byways, footpaths**

- 11.1 Highways issues, Cllr S Humfryes
- 11.2 Grass cutting in the village
- 11.3 Road safety, Cllr A Pearson
- 11.4 HGV/Construction Traffic - Stow Longa  
Cllr AP proposes looking at installing a speed buffer zone each side of the village and possibly safety signage from parish council funds and look to apply for a grant for gateways next year.
- 11.5 Church Walk Verge
- 11.6 Issues brought to PC attention by the residents at the Annual Parish Meeting in May 19
- 11.7 Local Highway Improvement Funding 2020/21 - Closing Date 4th August 2019

**12. To Review progress of current projects – Appendix**

**13. Correspondence**

**14. To Consider training for a Clerk and Councillors, outcome**

**15. Councillors' questions/Any other business**

*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.*

**EXCLUSION OF THE PUBLIC AND PRESS**

**That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.**

**16. To Review Clerk's Contract**

**17. Dates of the next meetings:** Meeting dates are also published on PC website

- No meetings in August
- 18 Sep 19 Scheduled**
- 16 Oct 19 Provisional
- 20 Nov 19 Scheduled**
- 18 Dec 19 Provisional

Signed (Clerk) Ramune Mimiene



Date: 11 July 2019