

# STOW LONGA PARISH COUNCIL

CHAIRMAN: Michael Hayes

Clerk to the Council: -  
Ms Ramune Mimiene  
24 Manchester Road  
Brampton  
Huntingdon  
PE28 4QF  
01480 535265  
[stowlongaclerk.pc@gmail.com](mailto:stowlongaclerk.pc@gmail.com)  
<http://www.stowlonga.org.uk/>

10 January 2019

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Wednesday 16 January 2019** at **8.00pm** in St Botolph's Church, to deal with the following business:

**Public and Press are invited to attend**

## NOTICE and AGENDA

1. **Apologies for absence**
2. **Declarations of Interest in relation to any Agenda item**
3. **Public Open Forum**
4. **To approve Minutes of Parish Council Meeting held 21 November 2018**
5. **Matters arising from the minutes (not on the agenda)**
6. **Planning – To Consider the Following Consultations**
  - 1) Proposed Main Modifications Sustainability Appraisal will be available for you to view and comment between the following dates: Start date: 10/12/18 17:00 End date: 29/01/19 17:00  
[http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/pmm2018/pmmsa2018/proposed\\_main\\_modifications\\_sustainability\\_appraisal](http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/pmm2018/pmmsa2018/proposed_main_modifications_sustainability_appraisal)
  - 2) Habitats Regulations Assessment will be available for you to view and comment between the following dates: Start date: 10/12/18 16:30 End date: 29/01/19 17:00  
[http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/pmm2018/hra2018/habitats\\_regulations\\_assessment](http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/pmm2018/hra2018/habitats_regulations_assessment)
  - 3) Proposed Main Modifications 2018 will be available for you to view and comment between the following dates: Start date: 10/12/18 17:00 End date: 29/01/19 17:00 Please select the following link to view this event:  
[http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/pmm2018/pmm2018\\_1](http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/pmm2018/pmm2018_1)
7. **Finance**
  - 7.1 To note Q3 (Oct, Nov & Dec 18) Accounts: Updated cashbook, Income against Expenditure, Bank Reconciliation to 31 Dec 18
  - 7.2 To Consider the Transparency funding spending
  - 7.3 To Consider CIL spending: Further amount of £5,183.59 received from HDC. Total amount now is: £7,775.38. First CIL income received in Apr 18, spending within 5 years.
  - 7.4 Precept for 2019/20 submitted HDC on 14 Dec 18
  - 7.5 Bank letter received seeking the update on the information Barclays hold on PC, update
  - 7.6 To Consider applying for A14 Community Fund, Cllr A Pearson
  - 7.7 To Approve 16 January 18 expenditure:

Date	Cheque No.	Payee and Description	Amount
16 Jan 19	458	Wages and tax deductions Oct (15 days), Nov and Dec 18 + Jan 19	£425.40
16 Jan 19	459	Expenses on running cost of PC Oct, Nov & Dec 18 + Jan 19	£7.20
16 Jan 19	460	CGM: Grounds maintenance Sep £42.00 and Oct £42.00	£84.00 (of which £14 is VAT)
Total Jan 19 Expenditure:			£516.60
8. **Parish Council website: outcome, All Councillors**

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- 9. GDPR: To consider the approval of the required documents, consent forms, privacy notice and other documents:**
  - 9.1 Electronic Communication Policy
  - 9.2 SAR (Subject Access Request form)
  - 9.3 General Data protection Regulations Consent
  - 9.4 List of Documents for Retention or Disposal
  - 9.5 Information and Data Protection Policy
- 10. Assets and infrastructure**
  - 10.1 Health and Safety - to consider any new problems (quarterly inspection by Cllr M Allen)
  - 10.2 Annual Inspection carried by Wicksteed, outcome
- 11. To receive PCC update on Eco Toilet – to consider donation towards this village amenity**
- 12. Highways, byways, footpaths**
  - 12.1 Highways issues – Highway resurfacing - Cllr S Humfryes
  - 12.2 Grass cutting, quotes for 2019 grass cutting season
- 13. To review progress of current projects – Appendix**
- 14. Correspondence**
- 15. To Consider training for a Clerk and Councillors, outcome**
- 16. Councillors' questions/Any other business**

*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.*

## **EXCLUSION OF THE PUBLIC AND PRESS**

**That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.**

- 17. Clerk's appraisal**
- 18. Date of the next meeting:** Set meeting dates for 2019: Scheduled 20 March 19 at 8pm at the Church.

Signed (Clerk) Ramune Mimiene



Date: 10 Jan 2019