

STOW LONGA PARISH COUNCIL

CHAIRMAN: Michael Hayes

Clerk to the Council: -
Ms Ramune Mimiene
40 Elizabethan Way
Brampton
Huntingdon
PE28 4SU
01480 532239

17 November 2016

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Wednesday 23 November 2016** at **8.00pm** in St Botolph's Church, to deal with the following business:

Public and Press are invited to attend NOTICE and AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest in relation to any agenda item**
- 3. Public Open Forum**
- 4. To approve Minutes of Meeting held 14 September 2016**
- 5. Matters arising from the minutes (not on the agenda)**
- 6. Recruitment of new Clerk** – offer was accepted, new Clerk started 1 Nov 16.
- 7. Finance**
 - 7.1 To approve mandate form to remove previous Clerk's details and change the address to new Clerk's
 - 7.2 Quarterly Budget Review: Cashbook and Bank reconciliation up to 30 Sep 16
 - 7.3 To note and approve payment made in between the meetings which was approved by Councillors by email - Insurance Premium, Suffolk CAS for £186.00 (which is budgeted for) paid in Oct 16
 - 7.4 Budget proposals for 2017/18, Approve Budget and Precept for 2017/18
- 8. Planning**
- 9. Assets and infrastructure**
 - 9.1 Health and Safety - to consider any new problems (Martin Alan does quarterly inspection and passes a copy to Clerk).
 - 9.2 Play Area Annual Inspection – to consider action required following Wicksteed's Inspection, email with the report circulated to full Council prior to the meeting
- 10. Highways, byways, footpaths**
 - 10.1 Highways issues - Outcome after the meeting with Karl Brockett, Cllr S Humfryes
 - 10.2 To consider installing dog bin/bins
- 11. To review progress of current projects** – Appendix
- 12. To agree Parish Council meeting dates for 2017**
- 13. Correspondence**
- 15. Councillors' questions/Any other business**

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.
- 16. Date of the next meeting:** to be confirmed

Signed (Clerk) Ramune Mimiene



Date: 17 November 2016