

STOW LONGA PARISH COUNCIL

CHAIRMAN: Michael Hayes

Clerk to the Council:
Jo Harvey
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<http://www.stowlonga.org.uk/>

14th January 2021

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Wednesday 20th January 2021 at 8.00pm. Please note this a Virtual Meeting of the Parish Council using Fuze.** The login details are:

Join from your computer or mobile: <https://fuze.me/14478454>

Or join by phone: 020 3966 1485, 14478454# (meeting ID)

The Government has issued the regulations that gives local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings.

The [Local Authorities and Police and Crime Panels \(Coronavirus\) \(Flexibility of Local Authority and Police and Crime Panel Meetings\) \(England and Wales\) Regulations 2020](#) came into force on **4 April**.

They apply to local authority meetings and police and crime panel meetings that are required to be held, or held, before 7 May 2021.

The Regulations were made by the Secretary of State for Housing, Communities and Local Government, in exercise of the powers conferred by section 78 of the Coronavirus Act 2020(1) and paragraph 36(1)(b) of Schedule 6 to the Police Reform and Social Responsibility Act 2011(2).

Public and Press are invited to attend

NOTICE and AGENDA

1. **Apologies for absence**
2. **Declarations of Interest in relation to any Agenda item**
3. **Public Open Forum**
4. **To approve Minutes of Parish Council Meeting held 18th November 2020**
5. **Matters arising from the minutes (not on the agenda)**
6. **Planning**
7. **Finance**
 - 7.1 To note accounts: Cashbook, Q3 bank reconciliation and Income against Expenditure
 - 7.2 Consider CIL spending: funds of £10,367.17 – any relevant parishioner feedback from Newsletter
 - 7.3 To approve Budget for 2021/22
 - 7.4 To Note the submission of the Precept request for 2021/22
 - 7.5 Consider purchasing the latest edition of the Arnold-Baker on Local Council Administration book (£119)

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7.6 To Approve 20th January 2021 expenditure:

Date	Min Ref No	Chq No	Date cleared the a/c	Company	Details	For a/cs purpose only	Income	Total Expenditure	Balance
Dec 2020 & Jan 2021									
07/12/20		542		CloudNext	Annual hosting of website			95.98	18,620.53
07/12/20		543		CloudNext	.gov.uk Domain (biennial)			132.00	18,488.53
20/01/21				Wages	Wages December 2020 with payrise including			171.72	18,316.81
20/01/21				Wages	Wages January 2021 including HMRC			144.00	18,172.81

8. Parish Council website

Update on progress of new website

9. Village Newsletter

Update on parishioner feedback

10. Assets and infrastructure

9.1 Health and Safety

9.2 Play area update and discussion

9.3 Possible acquisition of a defibrillator

11. Highways, byways, footpaths

10.1 Highways issues

10.2 Road safety and HGV/Construction Traffic, - LHI Application, update

10.3 Installation of posts for the interactive speed sign - update

12. To Review progress of current projects – Appendix

13. Correspondence

13.1 Email received from Newgate Communications regarding the consultation of the proposed Sunnica Energy Farm in East Cambridgeshire

13.2 Email received from ALAS (Against Luton Airport Stack)

14. Councillors' questions/Any other business

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

15. Staffing update

16. Dates of the next meetings to be confirmed:

17th February

17th March

21st April

19th May

16th June

21st July

All Council meetings are online until further notice.

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Signed (Clerk) Jo Harvey



Date: 14th January 2021

Appendix

Project	Report	Action by
Bank mandate issues and telephone/internet banking issues re: HMRC tax deduction payments	Arrange a visit to the bank to handle in all paperwork and will seek advice on telephone/internet banking for PC	In the process of moving to Unity Trust Bank.
Village Cross	Information regarding recommended contractors for the proposed work is awaited from Quinton Carroll of CCC. Local stone masons are also being approached	Q. Carroll Cllr JY met with stone mason. Cllr JY to chase the 3 rd quote. Deferred to the next meeting in Mar 17. 15 Mar 17 – Cllr JY, 3 quotes from Stone Masons. 19 Jul 17 – Quotes were re-sent for the update but not heard back. Cllr JY will forward the email to the clerk to chase. JY – nothing heard since. To chase Cllr Amy to chase. 18 Sept 19: Communication with retired Cllr JY. Cllr AP will follow this up. No update. Grant for the monuments – Cllr AP will look. 20 Mar 20: PC agreed to put this on hold.
Kerb to the Green outside the Old Vicarage	A subject for meeting with LHO	Cllr SH – resurfacing suggested after walkabout with Karl Brocket. Cllr AM will measure the kerb all the way towards the turning into vicarage. Cllr SH had some estimates, will look through the emails. 20 Jun 18: To pick up when the resurfacing is done. MA – is waiting for the quotes. 18 Sept 19: 1 Quote received for £6,615.11; one email – awaiting the full detailed quote £5,700. 3 quotes needed. Check with Highways officer. Another quote presented by Cllr MA – 2 quotes provided, 1 more needed. Discuss with highways when we meet in spring. 20 Mar 20: Waiting for the 3 rd Quote On hold until the verges are repaired by the gas works.