

STOW LONGA PARISH COUNCIL

CHAIRMAN: Michael Hayes

Clerk to the Council: -
Ms Ramune Mimiene
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14 November 2019

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Wednesday 20 November 2019** at **8.00pm** in St Botolph's Church, to deal with the following business:

Public and Press are invited to attend

NOTICE and AGENDA

1. **Apologies for absence**
2. **Declarations of Interest in relation to any Agenda item**
3. **Public Open Forum**
4. **To approve Minutes of Annual Parish Council Meeting held 18 September 2019**
5. **Matters arising from the minutes (not on the agenda)**
6. **Planning**

6.1 Erection of a single 4 bedroom eco friendly dwelling (all matters reserved) Site Address: Land North East Of Old Vicarage Spaldwick Road Stow Longa Reference: 19/01982/OUT, *extension for PC planning recommendations provided by HDC till 21 Nov 19*

6.2 Update on development to North of Rookery Cottages

7. **Finance**

7.1 Finance Report: Cashbook, Income against Expenditure and Bank Reconciliation to 30 Sep 2019

7.2 Transparency funding spending

7.3 To Consider CIL spending: funds available are £10,367.17.

7.4 To approve Budget and Precept for 2020/21

7.5 To Approve November 2019 expenditure:

Date	Min Ref No	Chq No	Date cleared the a/c	Company	Details	For a/cs purpose only	Income	Total Expenditure
20/11/19		483		Wages	Wages Oct 19`		143.72	20,902.77
20/11/19		484		HMRC	Tax deductions Employee Oct 19		35.80	20,866.97
20/11/19		485		Wages	Wages Nov 19		143.52	20,723.45
20/11/19		486		HMRC	Tax deductions Employee Nov 19		36.00	20,687.45
20/11/19		487		Expenses	Expenses on running cost of PC Oct and Nov 19		20.14	20,667.31
								20,667.31
Bank Reconciliation to be carried for Q3: 1 Oct to 31 Dec 19						0.00	379.18	

8. **Parish Council website**

9. **Assets and infrastructure**

9.1 Health and Safety - to consider any new problems (quarterly inspection by Cllr M Allen)

9.2 PA Risk Assessment: Annual Inspection

9.3 To Consider Defibrillator and the Phone Box use

10. **Highways, byways, footpaths**

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10.1 Highways issues, Cllr S Humfryes

10.2 Grass cutting in the village – consider extending contract with the current maintenance supplier

10.3 Road safety and HGV/Construction Traffic, - LHI Application submitted to CC, Cllr A Pearson

10.4 Church Walk Verge

10.5 To note PC response to the resident regarding the issues brought to PC attention at the Annual Parish Meeting in May 19, Cllr M Hayes

10.6 Footpaths issues: footpath down Press Road, from 'two trees' across the field to the gate is not being maintained, as reported by the resident

10.7 Trees in the village: Quote received, Cllr M Hayes

11. To Review progress of current projects – Appendix

12. Correspondence

12.1 To note and consider the Operation London Bridge

13. To Consider training for a Clerk and Councillors, outcome

14. Councillors' questions/Any other business

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

15. Annual Appraisal and recommendations to PC, Cllr S Humfryes

16. Dates of the next meetings: Meeting dates are also published on PC website
18 Dec 19 Provisional

Signed (Clerk) Ramune Mimiene



Date: 14 Nov 2019