

STOW LONGA PARISH COUNCIL

CHAIRMAN: Michael Hayes

Clerk to the Council: -
Ms Ramune Mimiene
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25 July 2019

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Wednesday 31 July 2019** at **8.00pm** in St Botolph's Church, to deal with the following business:

Public and Press are invited to attend

NOTICE and AGENDA

1. **Apologies for absence**
2. **Declarations of Interest in relation to any Agenda item**
3. **Public Open Forum**
4. **To approve Minutes of Annual Parish Council Meeting held 15 May 2019**
5. **Matters arising from the minutes (not on the agenda)**
6. **To Review Councillor responsibilities, last reviewed Jul 2018**
7. **Planning**
 - 1) 19/00464/OUT Stow Longa Outline planning permission for the residential development of 0.38 ha of land to form up to 4 dwellings with landscaping, access and other associated works - Land North Of Rookery Cottages Kimbolton Road Stow Longa - *the application to Approve 4 homes, recommended for refusal by PC, goes before HDC Councillors on Mon 15 Jul 19. Outcome after DMC meeting*
 - 2) To view and note: Adoption of HLP2036 will be available for you to view between the following dates: Start date: 17/05/19 16:35 End date: 31/12/19 16:00 Please select the following link to view this event: http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/adoption/adoption_of_hlp2036
8. **Finance**
 - 8.1 To Note PC Q1 Accounts: Cashbook, Income against Expenditure, Bank Reconciliation Apr to Jun 19
 - 8.2 Transparency funding spending
 - 8.3 To Consider CIL spending: To note further funds of £2,591.79 received from HDC for the period of Oct 18 to Mar 19, making total CIL funds £10,367.17 as at 17 Apr 19.
 - 8.4 Notice of Public rights and Publication Mon 17 Jun 19 to Fri 26 Jul 19 published
 - 8.5 Internal Auditor Checklist for 2018/19 received, to note and approve
 - 8.6 To Note the Approved July 2019 expenditure:

| Date | Min Ref No | Chq No | Date cleared the a/c | Company | Details | For a/cs purpose only | Income | Total Expenditure |
|----------|------------|--------|----------------------|---------------|------------------------------------|-----------------------|--------|-------------------|
| 17/07/19 | | 470 | | Wages | Wages Jun & Jul 19 | | | 299.60 |
| 17/07/19 | | 471 | | S Y Webb | Village Maintenance | | | 200.00 |
| 17/07/19 | | 472 | | MiJan Limited | Internal audit for 2018/19 | | | 62.70 |
| 17/07/19 | | 473 | | CambsACRE | Annual Membership Jun 19 to May 20 | | | 57.00 |
| | | | | | | | 0.00 | 619.30 |

8.7 To Approve additional July expenditure:

| | | | | | | | | |
|----------|--|-----|--|----------|--|--|--|-------|
| 31/07/19 | | 744 | | Expenses | Expenses on running cost of Parish Council May, Jun & Jul 19 | | | 24.28 |
|----------|--|-----|--|----------|--|--|--|-------|

9. **Parish Council website**

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10. Assets and infrastructure

- 10.1 Health and Safety - to consider any new problems (quarterly inspection by Cllr M Allen)
- 10.2 PA Risk Assessment: Annual Inspection form submitted to Wicksteed on 17 Jun 19,
- 10.3 To consider Defibrillator and the Phone Box use
- 10.4 To consider a bench which was offered for the donation to the Charity of PC choice.

11. Highways, byways, footpaths

- 11.1 Highways issues, Cllr S Humfryes
- 11.2 Grass cutting in the village
- 11.3 Road safety, Cllr A Pearson
- 11.4 HGV/Construction Traffic - Stow Longa
Cllr AP proposes looking at installing a speed buffer zone each side of the village and possibly safety signage from parish council funds and look to apply for a grant for gateways next year.
- 11.5 Church Walk Verge
- 11.6 Issues brought to PC attention by the residents at the Annual Parish Meeting in May 19
- 11.7 Local Highway Improvement Funding 2020/21 - Closing Date 4th August 2019

12. To Review progress of current projects – Appendix

13. Correspondence

14. To Consider training for a Clerk and Councillors, outcome

15. Councillors' questions/Any other business

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

16. To Review Clerk's Contract

17. Dates of the next meetings: Meeting dates are also published on PC website

- No meetings in August
- 18 Sep 19 Scheduled**
- 16 Oct 19 Provisional
- 20 Nov 19 Scheduled**
- 18 Dec 19 Provisional

Signed (Clerk) Ramune Mimiene



Date: 26 July 2019