

**MINUTES OF MEETING OF STOW LONGA PARISH COUNCIL HELD AT ST.
BOTOLPH'S PARISH CHURCH ON WEDNESDAY 16 SEPTEMBER 2015 AT 8 PM**

Present: Councillors Young (Vice-Chairman, presiding), Allen, Butcher, Humfryes, the Clerk (Mr D Stowell) and 2 members of the public

106/15 Apologies for absence – Cllr Hayes and County Cllr Bywater

107/15 Declarations of Interest in relation to an agenda item - Cllr Allen declared a personal interest in planning application 15/01441/FUL as his wife is a cousin of an applicant.

108/15 Public Open Forum

109/15. Planning

The following new Planning Applications were considered, and responses to the LPA were agreed as shown below.

15/01441/FUL, Demolition of existing dwelling and proposed replacement dwelling with a two storey bedroom annex and accommodation for the elderly persons.

As the proposed development has no adverse impact on the neighbouring properties or on the surrounding area, the Parish Council recommends approval.

15/01360/HHFUL, Demolition of existing garage, and construction of new garage, together with extensions and alterations to dwelling to include new link between dwelling and proposed garage, Hill View Spaldwick Road

The parish council, being of the opinion that it will have no adverse impact on neighbouring properties or the adjacent conservation area, has no objections to the proposal.

The following decision by the Local Planning Authority was noted

15/00245/FUL, Demolition of existing garage and construction of new garage with habitable accommodation over, together with extensions and alterations to dwelling to include new link between dwelling and proposed garage, Hill View, Spaldwick Road. – Permission granted.

110/15 Minutes of Meeting held 22 July 2015 were approved and signed.

111/15 Matters arising from the minutes (not on the agenda) - none

112/15 Register of Interests – The following report by the Clerk was noted.

In response to a request from HDC on 28 August the Clerk confirmed that the Code of Conduct adopted by Stow Longa PC was based on the HDC model but pointed out that the Stow Longa page on the HDC website contained several errors. The Stow Longa Register has subsequently been updated, and has been copied for publication on the parish council section of the village website as required by the Transparency Code.

113/15 Finance

Employee Pensions – The Clerk reported that he has received confirmation that, having advised the Pensions Regulator that the Parish Council has no workers aged between 16 and 74, it has no duty towards automatic enrolment.

The following payments were approved

100358 F D Stowell, Salary £258.90 & expenses £5.40, July – Sept, Total £264.30

100359 HMRC, PAYE, £64.80

100360 Suffolk CAS, Insurance premium, £177.73

114/15 Assets and infrastructure

Health and Safety - to consider any other highlighted problems – none reported.

115/15 Highways, byways, footpaths - CCC Local Highway Improvement initiative 2016-17 – It was resolved to submit a proposal for kerbing the Green adjacent to the Old Vicarage

116/15 Review of progress of current projects – see Appendix

117/15 Correspondence

CCC Parish e-bulletin: Issue 1 – circulated by email September 1

CCC Key Issues July 2015 – circulated by email September 1

CCC Financial Challenge and Response – briefing for County Councillors circulated by request of Cllr Bywater September 3

Letter from HDC Executive Member for Operations and Environment ‘Improving Services to Customers – Environmental Maintenance Requests’ – the Clerk reported that paper maps had been supplied on which it was requested that details of land maintained by the parish council and the planned frequency be entered. He had responded by supplying digital maps of Stow Longa giving this information.

118/15 Any Other Business – none

119/15 Future Meetings – 21 October (Reserve), 18 November, 16 December (Reserve).

In the absence of any further business the meeting closed at 8.50 pm

Appendix

Review of current projects – the current positions were reported as follows

Project	Report	Action by
Tree for Peggy & Ray Convine	2/3 trees are to be planted to replace a dead tree on the northern boundary of the churchyard.	M Hayes
Village Cross	Meeting to be set up with Max Turner	J Young
Re-siting of post box	Royal Mail require written confirmation from CCC that it may be located on the site outside Old Chapel.	Clerk to inform Royal Mail
Proposed kerb to the Green outside the Old Vicarage	3 quotes to be obtained. CCC Highways have suggested contractors who might quote. A proposal for funding as a local Highway Improvement will also be submitted.	Clerk Clerk
Repairs to the Green	Working party to be arranged by members to undertake repairs – action deferred until work to install new electricity cable is complete	All
Children's play area	Swing: monitor wear, clean seats, and paint where necessary Park Bench: replace damaged slat(s) and repaint Sign with emergency info Repair to damaged kerb – report to HDC	M Hayes M Hayes Clerk Clerk
Speedwatch	Next sessions proposed for 9 to 12 October Advertise on website for more volunteers	S Humfryes J Young