

**MINUTES OF MEETING OF STOW LONGA PARISH COUNCIL HELD AT ST.  
BOTOLPH'S PARISH CHURCH ON MONDAY 14 APRIL 2014 AT 8 PM**

**Present:** Councillors Hayes (Chairman, presiding), Butcher, Humfries and Young, and the Clerk (Mr D Stowell). PCSOs Anna Holder and Debbie Thorburn attended for item 051/14.

**051/14 PCSO Report** – Anna Holder reported that crime in the area is very low. She gave a summary of the incidents which had occurred in Stow Longa and Spaldwick during the last 12 months, all of which were in Spaldwick. She said that the PCSOs were no longer allocated to particular areas and are sent anywhere in the County as priorities dictate. Nevertheless, if problems arise locally they can be sent out on request to Sergeant Dave Savill, to whom requests for speed checks should also be sent.

**052/14 An apology for absence** was received from Cllr Allen

**053/14 Declarations of Interest in relation to any agenda item** - none

**054/14 Public Open Forum** – not required, no public present

**055/14 Minutes of Meeting held 17 March** were approved

**056/14 Matters arising from the minutes (not on the agenda)** - none

**057/14 Finance**

**Annual accounts for year ended 31 March 2014** – the Clerk / Responsible Financial Officer presented the summary Receipts and Payments Account for the year ended 31 March 2014 together with supporting bank statements and the annual cash book. Following examination which included confirmation of the Bank Reconciliation, it was resolved that the accounts be approved.

**Audit Commission Annual Return for 2013/14**

Section 1 – Accounting statements. The Clerk / RFO presented the certified accounting statements, which Council resolved to approve.

Section 2 – Annual governance statement. The Chairman read out statements 1 to 8 in turn, to each of which Council responded 'Yes – agreed'. Statement 9 relating to sole managing trustee of a local charity was answered 'NA' (not applicable).

The Clerk / RFO and the Chairman signed both sections as required.

**The following payment was approved:**

100358 CAPALC, Membership fee, £67.77

**058/14 Planning**

**To consider any new planning applications** - none

**LPA decision** – it was noted that Application 1400072FUL, Erection of dwelling with garaging on land at the Old Vicarage was referred to the HDC Development Management Panel on 7 April who resolved to permit the development. The formal Decision Notice has not yet been issued.

**Tree Preservation Order L/TPO/361(2014)** – 5 The Lane, Stow Longa This order was made on 20<sup>th</sup> March 2014 to stop the removal and/or lopping of trees on the site and protect those remaining on that date. Council agreed to submit no comment to HDC.

**Street naming and numbering** – It was noted that the address of Church Farm, Church Lane has been changed to Church End House; and that addresses for the new properties on the adjoining land have been allocated as follows: Prebendal Farm and West Barn, Church Lane (left and right respectively as viewed from Church Lane).

**059/14 Grass Cutting**

It was agreed to place orders for grass cutting during 2014 with G & A Butler T/A AG Gardening Services for the area of verge in Kimbolton Road outside the Old Vicarage grounds (12 cuts at £15 each) and with A C Summerfield for the remaining verges in Kimbolton Road not otherwise maintained (3 cuts at £70 each).

**060/14 Assets and infrastructure**

**Health and Safety** – nothing to report

**061/14 Highways / Byways / Footpaths**

**Pothole repairs** – it was noted that potholes outside The Old Barn had been repaired and that others in Kimbolton Road had been marked for future repair.

**062/14 Bus Service changes** – The Clerk reported that he will be attending the next meeting of the Working Group at 7 pm Tuesday 1 July.

**063/14 Progress of current projects** – it was agreed to defer this item pending a review of projects at the Annual Parish Meeting.

**064/14 Correspondence**

**CCC Key Issues Briefings** circulated by email March 20 & April 8.

**Assets of Community Value** – The Department for Communities and Local Government has issued a reminder that a Parish Council can prevent any local building or land considered vital to local life from being sold without its knowledge by using the Community Right to Bid and applying for it to be listed as an Asset of Community Value. Council agreed to take no action as no such building or land can be identified.

**065/14 AOB** - none

**066/14 Date of next meeting**

19 May 2014 at St. Botolph's Parish Church 8 pm

Annual Parish Meeting followed by Annual Meeting of the Parish Council

In the absence of any further business the meeting closed at 8.41 pm.