

**MINUTES OF MEETING OF STOW LONGA PARISH COUNCIL HELD AT ST.
BOTOLPH'S PARISH CHURCH ON MONDAY 15 JULY 2013 AT 8 PM**

Present: Councillors Hayes (Chairman), Allen, Butcher and Young and the Clerk (Mr D Stowell).

053/13 An apology for absence was received from Cllr Humfryes

054/13 Declarations of Interest in relation to any agenda item - none

055/13 Public Open Forum . not required

056/13 Minutes of Meeting held 28 May 2013 were approved and signed.

057/13 Matters arising from the minutes (not on the agenda) - none.

058/13 Matters raised at the Annual Parish Meeting - deferred from the last meeting.

1. Suggestion that companies on the industrial estate receiving deliveries in large lorries should ask their suppliers to use smaller vehicles. It was resolved not to pursue this matter as it was considered to be unrealistic.

2. Parking around the Green which restricts access and obstructs the footpaths should be discouraged. The Chairman agreed to write a letter to residents asking for their cooperation in reducing this problem.

059/13 Finance

Internal Audit . The report for 2012/13 having been circulated to members with the agenda, it was resolved to note the two recommendations and take the following actions to comply:

A) Review Standing Orders, Financial Regulations & other procedures annually in January.

B) Reclaim VAT in early March to ensure receipt before 31 March.

The following payments were approved:

100337 Cambs ACRE, Membership renewal £30.00

100338 F D Stowell, Salary & expenses Apr . June, £288.94

100339 HMRC, PAYE, £62.60

100340 J C Shears, Internal audit fee, £50.00

The following receipt was noted: CCC, Grass cutting, £290.06

Quarterly Budget Review

The Clerk presented a statement of receipts and payments to 30 June 2013 and the bank reconciliation at 30 June. After discussion of the statement it was resolved that it be accepted as evidence that the accounts are being correctly maintained.

060/13 Planning

New planning applications and LPA decisions . none since last meeting

Huntingdonshire Local Plan to 2036, Stage 3 Consultation (May 31 to July 26)

A paper outlining the effect of the plan on Stow Longa was circulated to members prior to the meeting. Following discussion, in which no contentious matters came to light, it was resolved not to comment on the plan.

Changes to Permitted Development Rights – details have been circulated to members.

061/13 Assets and infrastructure

Health and Safety – report not due.

062/13 Progress of current projects . see Appendix.

063/13 Correspondence

The Good Councillor's Guide - an electronic copy of the 4th edition was received via NALC and forwarded as an email attachment to Councillors. Hard copies are expected be available in due course

Rural Cambs Citizens Advice Bureau . a request for financial support was noted. It was resolved to await the parish use statistics, which will be provided in the autumn, before determining the response.

064/13 Any Other Business - none

065/13 Next Meeting

Taking into consideration a note from Cllr Humfryes that she would be unable to attend the meetings scheduled for 9 September and 11 November, it was resolved to change the next meeting to 8 pm 16 September at St. Botolph's Church, and to consider future dates nearer the time.

In the absence of any further business the meeting closed at 8.40 pm

Appendix

Project	Report	Action by
Tree for Peggy & Ray Convine	2/3 trees are to be planted to replace a dead tree on the northern boundary of the churchyard. The work remains to be carried out	M Hayes
Post box	Royal Mail stated on 20/5/12 that they were still looking into the proposal to move the post box. Messages were sent to them on 21/9/12, 7/1/13 & 27/2/13 chasing a reply, but without result. To be followed up again. It is intended to repaint the existing wall box, whether or not it remains in use.	Clerk D Baugh / A Griffiths
Phone Box	Repainting is now complete. Thanks to all concerned for an excellent job.	
Village Cross	Awaiting information where examples of Interpretation Boards may be viewed. Funding Application process to be started.	Clerk / QC Clerk
Church alterations to facilitate community use.	R Whidborne was to have reported current position. To be followed up.	M Hayes
Repairs to village road surfaces	Following repair of potholes and the worst areas of broken edges to the carriageway between Stow Longa and Spaldwick, County Highways plan to apply a surface dressing at the end of August. They will now be asked if the village roads can be fully resurfaced as was done in Old Weston on completion of work on services there.	Clerk
Speedwatch	There are 6 volunteers on the team. Sessions were carried out on 14, 17 & 26 April. Further sessions will be planned when the equipment is next available. The Kart Club has informed its members of the new 30 mph speed limit.	Clerk