

**MINUTES OF MEETING OF STOW LONGA PARISH COUNCIL HELD AT ST.
BOTOLPH'S PARISH CHURCH ON MONDAY 23 APRIL 2012 AT 8 PM**

Present: Councillors Hayes (Chairman), Allen, Butcher, and Humfries and the Clerk (Mr D Stowell).

023/12 An apology for absence was received from Cllr Young.

024/12 Declarations of Interest - as to personal and prejudicial interest in any agenda item . none.

025/12 Public Open Forum . not required.

026/12 Minutes of Meeting held 19 March 2012 were approved and signed.

027/12 Matters arising from minutes not on the agenda - none

028/12 Finance

Internal Audit - It was resolved to confirm the appointment of Jim Shears as Internal Auditor for the same fee as last year.

The following payment was approved:

100316 CAPALC, Annual membership fee, £62.65

Annual accounts for year ended 31 March 2012 . the Clerk / Responsible Financial Officer presented the summary Receipts and Payments Account for the year ended 31 March 2012 together with supporting bank statements and the annual cash book. Following examination which included confirmation of the Bank Reconciliation, it was resolved that the accounts be approved.

Audit Commission Annual Return for 2011/12

Section 1 . Accounting statements. The Clerk / RFO presented the certified accounting statements, which Council resolved to approve.

Section 2 . Annual governance statement. The Chairman read out statements 1 to 8 in turn, to each of which Council responded ~~Yes~~ . agreed Statement 9 relating to sole managing trustee of a local was answered ~~NA~~(not applicable).

The Clerk / RFO and the Chairman signed both sections as required.

The Clerk / RFO presented details of ~~Significant Variations from Last Year~~ Statement of Accounts which will be sent to the External Auditor with the Annual Return. During its examination it was noted that the Bank Reconciliation at 31 March 2011 had been included in error. The Clerk will replace this with the reconciliation at 31 March 2012 before sending it to the Auditor.

Annual PAYE Return 2011/12 . successful submission on-line 12 April 2012 was noted.

Dispensation Notice to pay certain expenses without deduction of income tax . it was noted that a notice effective from 4 April 2012 had been received, but that it can be treated as applying from 6 April 2011 to avoid submitting form P11D for 2011/12.

029/12 Progress of current projects - the report was updated . see Appendix

030/12 Planning

The following LPA Decision was noted:

1200218CLED – Certificate of lawful use of former agricultural buildings for ancillary residential use to Church Farm has been issued.

031/12 Faster and Better Broadband - Cambridgeshire ACRE is working with the County Council to support a response from rural communities seeking to improve broadband coverage in the area. The Parish Council is interested in obtaining faster broadband speeds for residents but before agreeing to register an interest in the Cambridgeshire and Peterborough Local Broadband Plan, which will involve taking part in community surveys during 2012, it was

decided to ask Jon Young to speak about this matter at the Annual Parish Meeting and obtain the views of residents.

032/12 11000 volt Overhead Line Diversion . Cllr Humfryes reported that she and the Clerk had met with two representatives of UK Power Networks on 16 April to discuss the possibility of their plans being revised where the 11Kv overhead line is to be terminated at a new pole opposite Swifts House and taken underground to a new pole near the end of The Lane. UKPN had recently placed stakes in the ground where the new pole and the ends of the stay wires would be located. These are on the large attractive area of verge adjacent to the Kimbolton Road boundary of the Old Vicarage which, although owned by the County Council, is regularly mowed by the Parish Council contractor. The question was asked as to whether the overhead line could be terminated within the adjacent field. UKPN said that this was considered at the outset of the scheme but they had been unable to obtain permission from the land owner. They would reconsider relocating the terminal post if the landowner(s) could be persuaded to change their mind, but as work is due to start imminently a quick response would be required. As Cllr Humfryes had been unable to contact anyone at the Old Vicarage to discuss the possibility of the plans being revised, the Chairman agreed to try to contact one of the daughters of the late Mr Walter Gaiser regarding the matter.

033/12 Correspondence

The Chairman tabled a letter he had received from the organisers of the Stop Bicton Wind Farm group, which thanked the Parish Council for its support and advising that they are planning to hold an open meeting in the Mandeville Hall on 18 May to celebrate the success of the campaign.

034/12 Any Other Business - none

035/12 Next meetings

Monday 21 May at St Botolph's Church
8 pm Annual Parish Meeting; 9 pm Annual Parish Council Meeting

In the absence of any further business the meeting closed at 9.10 pm

Progress report on current projects at 23 April 2012

Project	Report	Action by
Tree for Peggy & Ray Convine	2/3 trees are to be planted to replace a dead tree on the northern boundary of the churchyard.	M. Hayes
Post box	Royal Mail has been asked to advise whether they may be able to fund the proposed move . response awaited from new contact. Chased 7/12, 10/1, 18/3. Missing collection time plate has been reported. Les Hydon has replied:- We are still looking into this but I have spoken to Chris Bines who came out and performed the original survey and his finding was that if you moved the box it would not benefit in any move. The only issue I have with your wish to paint the box is that the colour must be Post office red and quick drying due to the public still using the box. Also if you are not careful the door gets stuck so the Postman who clears the box is unable to open it.	Clerk
Phone Box	A working party to be arranged to repaint the box.	S Butcher
Village Cross	Meeting held 21 March with Quinton Carroll to receive feedback from English Heritage . see notes of meeting	Clerk S Butcher
Church alterations to facilitate community use.	The PCC recently had its first meeting with the new vicar, but there was insufficient time to discuss this project. A meeting will be arranged in May for this purpose. Cllr Humfryes will be invited to attend.	S Humfryes
Grass on Village Green and verges in Spaldwick Road	Top soil & seed to be obtained and an early date arranged for a working party to repair the grass adjacent to the new verge around the main Village Green and elsewhere if needed.	M Allen
Reinstatement of damage caused during water main installation	Cllr Humfryes has obtained a commitment from Balfour Beatty that they will repair the damaged verges and will repair the road surface where necessary. Two damaged bollards will be replaced or repaired shortly. In view of the work now started on the electricity cable work she will not press for BB to carry out repairs to verges where they are likely to be disturbed again.	S Humfryes