

**MINUTES OF MEETING OF STOW LONGA PARISH COUNCIL HELD AT ST.
BOTOLPH'S PARISH CHURCH ON MONDAY 16 JANUARY 2012 AT 8 PM**

Present: Councillors Hayes (Chairman), Butcher, Humfryes and Young, and the Clerk (Mr D Stowell).

001/12 An apology for absence was received from Cllr Allen

002/12 Declarations of Interest - as to personal and prejudicial interest in any agenda item . none.

003/12 Public Open Forum . not required.

004/12 Minutes of Meeting held 14 November 2011 were approved and signed.

005/12 Matters arising from minutes - none

006/12 Finance

Quarterly Budget Review at 31 December 2011

The Clerk presented a statement of receipts and payments to 31 December 2011 and the bank reconciliation at 31 December. After discussion of the statement it was resolved that it be accepted as evidence that the accounts are being correctly maintained.

The following payment was approved

100312 SLCC, half clerk's annual subscription, £41.50

007/12 Review of Standing Orders and Financial regulations

The Clerk reported that he had examined Version 5, approved by Council on 22 March 2010, and that in his opinion there are no areas that need to be amended. The only procedure that has been changed is that the council is now registered for PAYE and tax has been deducted from the Clerk's pay since 1 April 2011. No change to the text is necessary as the relevant paragraph 7.1 says %As an employer, the Council shall make arrangements to meet fully the statutory requirements placed on all employers by PAYE and National Insurance legislation. The payment of all salaries shall be made in accordance with payroll records and the rules of PAYE and National Insurance currently operating, and salaries shall be as agreed by Council+.

There are references to the Code of Conduct, the Standards Committee and the Monitoring Officer which will probably have to be changed within the next 12 months but the Government still has to determine how this area will be controlled in the future.

There being no changes suggested by councillors who had also reviewed the regulations prior to the meeting, it was **resolved** that version 5 remain as the adopted document.

007/12 Progress of current projects

No significant progress was reported on any of the projects since the last meeting. Responses are still awaited from English Heritage regarding the Village Cross and from Royal Mail regarding the new Post Box location. The Clerk will continue to chase the relevant people. Cllr Humfryes will push for an early meeting with the PCC regarding the proposal to make alterations to the Church building to facilitate community use.

The Clerk reported that he is currently working on the case for reducing the speed limit to 30mph which he will submit to CCC as an application for funding as a minor highway improvement by the deadline of 1st February.

008/12 Planning

To consider any new planning applications - none

To note any LPA decisions . none, Application 1101309OUT for 2 dwellings at Church Farm remains undetermined.

Bicton Wind Farm Public Inquiry . An update was received from Geoff Beszant which stated that due to the indisposition of the SWBF barrister the Inquiry was adjourned on 23 December and is scheduled to re-convene on 23 January and to conclude on that date.

009/12 Correspondence

CPALC / HDC Localism Forum, St. Ives Corn Exchange, 7 pm 17 January. The Clerk agreed to attend this meeting and produce a short report on the proceedings.

NW Hunts Neighbourhood Forum, Sawtry Infants School, Wednesday 25 January 7 pm

010/12 Any Other Business

Polling Station . it was noted that The Old Barn has been booked for the election of the Cambridgeshire Police and Crime Commissioner on 15 November 2012.

011/12 Dates of future meetings

The following dates were agreed:

February 13 (Reserve), March 19, April 23, May 21 Annual Parish Meeting followed by Annual Parish Council Meeting, June 18 (Reserve), July 16, September 10, October 15 (Reserve), November 12, December 10 (Reserve).

The reserve dates will only be used in the case of urgent business which cannot wait until the next ordinary meeting.

In the absence of any other business the meeting closed at 8.29 pm