

**MINUTES OF MEETING OF STOW LONGA PARISH COUNCIL HELD AT ST.  
BOTOLPH'S PARISH CHURCH ON MONDAY 13 JUNE 2011 AT 8 PM**

**Present:** Councillors Young (in the Chair), Allen, Humfryes, and the Clerk (Mr D Stowell).  
Cllr Hayes was also present from 9.15 pm.

**060/11 Apologies for absence** . Cllr Hayes was delayed at a business meeting but hoped to arrive before the meeting ended.

**061/11 Declarations of Interest** - as to personal and prejudicial interest in any agenda item . none.

**062/11 Public Open Forum** . not required; no members of the public present

**063/11 Minutes of Meeting held 16 May 2011** were approved and signed.

**064/11 Matters arising from minutes** - none

**065/11 Co-option of councillor to fill vacancy**

Cllr Allen reported that Jenny Reynolds had decided not to apply for co-option as she felt unable to take on the necessary commitment. There being no other known candidates, Cllr Young agreed to send an email to all those on the Village contact list advertising the vacancy.

**066/11 Finance**

**Internal Auditor's report of 30 May 2011** – it was noted that this contained a recommendation that the annual review of the Standing Orders and Financial Regulations should be minuted. This was accepted . the review will take place in January and will be minuted. The Clerk confirmed that the project to produce a map showing the assets is nearing completion.

**The following payments were approved:**

100296 F D Stowell, Clerk's salary and expenses, April . June 2011, £298.89 (inc.£2.46 VAT)

100297 HMRC, PAYE April . June 2011, £62.60

100298 J C Shears, Internal audit fee, £50.00

100299 Cambs ACRE. Annual membership, £25.00

**067/11 Assets and infrastructure**

**Willow tree near Village Sign** . Cllr Young was thanked for trimming the tree again this year.

**068/11 Progress of current projects** – see Appendix..

**069/11 Planning**

**New planning applications**

**1100834REP** – Replacement of Planning Permission 0801885FUL for extension to dwelling, Rams House, 4 Church Lane.

**1100835REL** – Replacement of Listed Building Consent 0801883LBC for extension to dwelling, Rams House, 4 Church Lane.

It was resolved to advise HDC that the Parish Council has no objection to these applications to extend the time limits for implementation of the extant permission / consent.

**Bicton Wind Farm** – Planning Appeal Inquiry starting Tuesday 16 August . Cllr Hayes joined the meeting at this point and reported on a meeting he had attended

with the Chairmen of Kimbolton and Tilbrook Parish Councils and two representatives of the SBWF Group. It was a general update on the approach to the hearing, the witnesses and advisors SBWF have engaged and the fund raising to date.

**070/11 Correspondence**

**Leiston-cum-Sizewell Town Council proposal re Planning Applications for major projects**

Leiston TC is requesting support for a proposal to ask Greg Clark, Minister of State responsible for planning policy, to issue new guidance to developers of major projects requiring them, if the local town or parish council so wishes, to attend a meeting to answer questions about their planning application and to provide resources to enable these councils to assess their applications . which may be over 1000 pages long . based on an independent professional critique of their evidence. Following discussion, it was agreed to advise Leiston Town Council that SLPC would welcome the issue of such guidance by DCLG.

**071/11 Any Other Business**

**Roche Volunteering Scheme Donation** – Cllr Humfryes reported that her husband, Jim, had received a letter from his employer Roche Products stating that in recognition of his community volunteering activity they would donate £500 to the local community organisation on receipt of a letter confirming that he did work for them as a volunteer. It was agreed that the Clerk should write such a letter to Roche on behalf of the Parish Council as the community organisation for whom the work such as being a member of the grass cutting team is carried out.

**Plans for 2011/12 and allocation of tasks**

The Clerk was asked to place this item on the next agenda.

**072/11 Next meeting**

At the request of the Clerk, it was agreed to reschedule the next meeting from Monday 18 July to Tuesday 19 July 2011 at St.Botolph's Parish Church commencing 8 pm.

In the absence of any further business the meeting closed at 9.30 pm

## APPENDIX

## Progress report on current projects at 13/06/11

<b>Project</b>	<b>Report</b>	<b>Action by</b>
Tree for Peggy & Ray Convine	A revised proposal to plant 2/3 trees to replace a dead tree on the northern boundary of the churchyard to be discussed with Ray.	M. Hayes
Post box	Dialogue to be reopened with Chris Bines successor.	Clerk
Town Lands Charity	The Clerk to convene a meeting of the three trustees to sign declarations of acceptance of office, to create new bank mandates and consider other relevant matters.	Clerk
Damaged milestone on Green	Tony Wakefield has confirmed that he does not require payment for the work done. The Clerk to write a letter of thanks.	Clerk
Phone Box	Notice of ownership has been posted on box Renovation and future use to be considered later.	Complete Council
Village Cross	Quinton Carroll emailed 27 May to confirm he is actively trying to arrange a visit by Skillingtons to view the parts held at Rookery Farm. Any relevant amendment to their proposal for restoration of the Cross will then be made.	Clerk to progress