

MINUTES OF ANNUAL MEETING OF STOW LONGA PARISH COUNCIL HELD AT ST. BOTOLPH'S PARISH CHURCH ON MONDAY 16 MAY 2011 AT 9 PM

Present: Councillors Hayes (Chairman), Allen, Humfryes and Young, and the Clerk (Mr D Stowell).

043/11 Apologies for absence - none, all members being present.

044/11 Election of Chairman

Cllr M G Hayes was elected unanimously. A declaration of acceptance to the office of chairman was made and delivered to the Council by Cllr Hayes.

045/10 Election of Vice-Chairman

Cllr J Young was elected unanimously

046/11 Declarations of Acceptance of Office from all members

The four councillors present made and delivered to the Council a signed declaration of acceptance to the office of Member of the Council.

047/11 Registrations of Financial and Other Interests

Cllr Hayes handed a new form of registration to the Clerk and the other three councillors signed a Declaration of No Change. These will be passed to the HDC Monitoring Officer.

048/11 Appointment of Charity Trustee nominated by the Annual Parish Meeting.

It was resolved that Jim Humfryes be appointed a trustee having been nominated at the Annual Parish meeting held earlier.

049/11 Declarations of Interest as to personal and prejudicial interest in relation to any agenda item . none.

050/11 Public Open Forum

Not held; no members of the public present.

051/11 Minutes of Meeting held 18 April 2011 were approved and signed.

052/11 Matters arising from minutes – none

053/11 Finance

Approval of payments (if any) – no payments due.

Revision to Bank mandate.

It was resolved to change the Barclays Bank mandate to appoint all four of the current councillors as signatories with cheques to be signed by any two of the four.

054/11 Assets and infrastructure

Verge in Kimbolton Road - CCC Highways observation that the Parish Council is responsible for cutting the grass verges on either side of Swifts House was noted. It was agreed that Cllr Humfryes would seek a quotation for this work to be carried out by the person who currently cuts the verge in front of Swifts House.

The cutting back of the hedges on this stretch of Kimbolton Road is not considered a Parish Council responsibility. CCC Highways will therefore be asked to take appropriate action.

Health and Safety – Cllr Allen presented a report which showed all checks to be satisfactory with the exception of the willow tree near the Village Sign which needs trimming. Cllr Young agreed to trim this in a similar manner to last year.

055/11 Progress of current projects – The report was updated . see Appendix.

056/11 Planning

Planning Application 100549FUL, extension to April Cottage, Kimbolton Road

This was on the draft agenda of the Development Management Panel on 23 May but was later removed from the agenda. Further information on progress is awaited.

Bicton Wind Farm – Since the last PC meeting %Statements of Case+ have been issued on behalf of Broadview, HDC and Stop Bicton Wind Farm. Copies of these were circulated to members on 28 April.

057/11 Correspondence - none

058/11 Any Other Business

Vacancy on Council – the Clerk will post a notice inviting applications by 13 June, with a view to the vacancy being filled by co-option at the next meeting.

059/11 Next meeting - Monday 20 June 2011 at St.Botolphs Parish Church at 8 pm

In the absence of any other business the meeting closed at 9.45 pm

APPENDIX

Progress report on current projects at 16/05/11

Project	Report	Action by
Tree for Peggy & Ray Convine	A revised proposal to plant 2/3 trees to replace a dead tree on the northern boundary of the churchyard to be discussed with Ray.	M. Hayes
Post box	Chris Bines of Royal Mail emailed the Clerk on 9 March: As we are at present nearing the end of the financial year nothing is being allowed in terms of this type of expenditure - not sure what the situation will be thereafter. Dialogue to be reopened with Chris Bines successor.	Clerk
Town Lands Charity	The Clerk is now in possession of all documents relating to the Charity and has verified that the accounts appear to be in good order, having continued to be maintained by Mrs Wakefield in the absence of a new treasurer following her resignation. The only cause for concern is that no payments were made to deserving residents at Christmas 2010. He is to convene a meeting of the three trustees to sign declarations of acceptance of office, to create new bank mandates and consider other relevant matters.	Clerk
Damaged milepost on Green	The broken arm has been repaired by Mr Wakefield and with the help of Mr Griffiths refitted to the post. The question of payment to be resolved.	Complete M Hayes
Phone Box	Ownership vested in Parish Council with effect from 11 October 2010. Notice of ownership to be posted on box . Clerk to email copy of notice to M Hayes. Renovation and future use to be considered later.	Clerk / M Hayes Council
Village Cross	Quinton Carroll rang 11 April to confirm that he has asked Skillington Workshop Ltd. to liaise with the Clerk in arranging a visit to view the parts held at Rookery Farm. Any relevant amendment to their proposal for restoration of the Cross will then be made. At 3 May Skillington had not heard from CCC.	Clerk to progress