

**MINUTES OF MEETING OF STOW LONGA PARISH COUNCIL HELD AT ST.  
BOTOLPH'S PARISH CHURCH ON MONDAY 18 APRIL 2011 AT 8 PM**

**Present:** Councillors Hayes (Chairman), Allen, Humfryes, Young and the Clerk (Mr D Stowell).

**030/11 Apologies for absence .** Cllr Millington (in hospital)

**031/11 Declarations of Interest** as to personal and prejudicial interest of councillors in relation to any agenda item . Cllr Humfryes declared an interest in item 038/11 Planning Application for April Cottage, being a neighbour and in item 039/11, UK Power Networks, as this concerned the 11KV line over her property.

**032/11 Public Open Forum –** not required

**033/11 Minutes of meeting held 7 March 2011** were approved and signed.

**034/11 Matters arising from minutes**

**JFMI Speed Limit Review –** CCC reported that, following a speed survey on 12 January, they consulted with Cambridgeshire Constabulary who were concerned that a 30 mph limit would not be well observed, especially on the edges of the village, unless traffic calming was provided to gain self-compliance. This would require adequate street lighting. In view of the previously expressed views that villagers do not want street lighting and that the costs of the traffic calming measures and lighting would have to be met locally, it was agreed that the Clerk should try to convince the Police that a 30 mph limit would significantly reduce the volume of speeding traffic, without the need for other measures

**035/11 Finance**

**The following payment was approved:**

100295 CPALC, annual membership fee, £59.95

**Accounts for year ended 31 March 2011**

The Clerk presented the Receipts and Payments Summary to the meeting together with supporting cash book and bank statement. Following detailed examination it was resolved that the accounts be accepted.

**Audit Commission Annual Return for 2010/11**

**Section 1 – Accounting statements**

The Clerk, as Responsible Financial Officer, presented the certified accounting statement to the meeting. It was resolved that this be approved. The Chairman then signed the statement confirming the Council's approval.

**Section 2 – Annual governance statement**

The Council considered the statements in this section and resolved that each of the statements 1 . 8 be agreed and annotated YES. Section 9, relating to trust funds was marked N/A. The overall statement was then signed by the Clerk and Chairman.

**To note progress in setting up PAYE system -** The Clerk reported that he had today received the new employer registration and reference numbers together with a disc containing Basic PAYE Tools and guidance. He anticipated having the system set up well before the end of the quarter.

**036/11 Assets and infrastructure**

**Photographs of assets to support Asset Register** - The Clerk reported that he would shortly take the photographs required to comply with the decision taken at the June meeting to follow the Internal Auditor's recommendation.

**Health & Safety checks** – Cllr Allen agreed to give a report at the next meeting.

**037/11 Progress of current projects** – The report was updated . see Appendix.**038/11 Planning**

**Bicton Wind Farm** – Planning Appeal Inquiry starting Tuesday 16 August.

The meeting being of the opinion that the Parish Council should present its case, it was agreed to make every effort to ensure that one councillor would be available to address the Inquiry at an appropriate point. It is understood that the representative chosen to speak will need to be present at the start of the meeting when the timetable is agreed and again when scheduled to speak; hopefully later that day.

**New Planning Application 1100549FUL**

2 storey and ground floor side extension, April Cottage, Kimbolton Road

**Cllr Humfryes, having declared an interest as a neighbour, left the meeting during consideration of this item.**

Following a detailed discussion it was resolved to recommend refusal on the grounds that the size of the proposed extension is excessive for its use as accommodation for an elderly relative, and it fails to meet the requirement to preserve or enhance the character and appearance of the Conservation Area.

**039/11 Correspondence**

**UK Power Networks letter 4 April** – Due to safety issues with clearance between the 11KV overhead line and the garage of Swift's House, a section of overhead line is to be removed and replaced with an underground cable running along Kimbolton Road and The Lane from the grass area opposite Swift's House to the entrance to Ringleton. Council noted the letter and, having no questions or objections, agreed to take no further action.

**Escape Youth Group, Spaldwick, letter 21 March** – This outlined the activities of the group which was formed in 2010 to secure better facilities for the children and young people in Spaldwick and surrounding villages and invited donations to help provide equipment. Members expressed the view that there are now very few young people in the relevant age group living in Stow Longa and that those that are still around are usually busy with activities elsewhere. It was decided that, as Escape is unlikely to get support from the young people of Stow Longa, no contribution to the Group would be made at this time.

**040/11 Election of new council May 2011** . It was noted that due to there being only four nominations the new council will need to co-opt one additional member. It was agreed to advertise the vacancy and invite applications on the notice board and at the forthcoming Annual Parish Meeting.**041/11 Any Other Business**

**Cost of website** – Cllr Young queried whether the Council might contribute to his costs in providing the website. £30 per annum would suffice at the moment. It was agreed to confirm this payment at the next meeting.

**042/11 Next meetings** - Monday 16 May 2011 at St.Botolph's Parish Church  
Annual Parish Meeting at 8 pm, followed by Annual Parish Council Meeting

In the absence of any other business the Chairman closed the meeting at 9.25 pm

**Progress report on current projects at 18/04/11**

<b>Project</b>	<b>Report</b>	<b>Action by</b>
Tree for Peggy & Ray Convine	A revised proposal to plant 2/3 trees to replace a dead tree on the northern boundary of the churchyard to be discussed with Ray.	M. Hayes
Post box	Chris Bines of Royal Mail emailed the Clerk on 9 March: As we are at present nearing the end of the financial year nothing is being allowed in terms of this type of expenditure - not sure what the situation will be thereafter. It was agreed that this be followed up with Royal Mail	Clerk
Town Lands Charity	M Hayes emailed A Murdoch 13 March acknowledging withdrawal of his nomination as Trustee and asking for Charity documents in his possession to be passed to the Clerk. These were handed over on 19 March. The remaining documents will be obtained from Mrs Wakefield and passed to the Clerk. One or preferably two new trustees need to be nominated / appointed on 16 May.	Complete M Hayes
Damaged milepost on Green	The broken arm has been repaired by Mr Wakefield and with the help of Mr Griffiths refitted to the post. The question of payment to be resolved.	Complete M Hayes
Phone Box	Ownership vested in Parish Council with effect from 11 October 2010. Notice of ownership to be posted on box Renovation and future use to be considered later.	M Hayes Council
Village Cross	Quinton Carroll rang 11 April to confirm that he has asked Skillington to liaise with the Clerk in arranging a visit to view the parts held at Rookery Farm. Any relevant amendment to their proposal for restoration of the Cross will then be made.	Clerk