

**MINUTES OF MEETING OF STOW LONGA PARISH COUNCIL HELD AT ST. BOTOLPH'S  
PARISH CHURCH ON WEDNESDAY 13 APRIL 2016 AT 8 PM**

**Present:** Councillors Hayes (Chairman, presiding), Allen and Humfryes and the Clerk (Mr D Stowell).

- 028/16 Apologies for absence** – Cllrs Young (unwell) and Butcher (holiday; and County Cllr Bywater
- 029/16 Declarations of Interest in relation to any agenda item** - none
- 030/16 Public Open Forum** – not required
- 031/16 Minutes of the Meeting held 23 March 2016 were approved and signed**
- 032/16 Matters arising from the minutes (not on the agenda)** – none
- 033/16 Finance**  
**Annual accounts for year ended 31 March 2016** – the Clerk / Responsible Financial Officer presented the summary Receipts and Payments Account for the year ended 31 March 2016 together with supporting bank statements and the annual cash book. Following examination which included confirmation of the Bank Reconciliation, it was resolved that the accounts be approved.  
**The appointment of Mr J C Shears as Internal Auditor was confirmed**  
**The following payment was approved.**  
 100400 CAPALC, Membership fee, £111.34  
**The following receipt was noted**  
 05/04/2016 HMRC, VAT repayment £31.38
- 034/16 Planning**  
**To consider any new planning applications** - none  
**The following decision of the Local Planning authority was noted**  
 16/00097/LBC, Alterations to window type and positions, 2 Church Lane - **consent granted.**
- 035/16 Assets and infrastructure**  
**Health and Safety** – no routine report due & no urgent hazards reported
- 036/16 Highways, byways, footpaths** – no problems highlighted.
- 037/16 Bus Service changes** – outcome of tenders is still awaited.
- 038/16 Review of current projects** – see Appendix
- 039/16 Correspondence** - none
- 040/16 Any Other Business** - none
- 041/16 Next Meetings**  
 Annual Parish Meeting followed by Annual Parish Council Meeting at St Botolph's Church – Wednesday 11 May 2016 commencing at 8 pm

**Appendix - Review of current projects** – the current positions were reported as follows

<b>Project</b>	<b>Report</b>	<b>Action by</b>
Memorial for Peggy & Ray Convine	2/3 trees are to be planted to replace a dead tree on the northern boundary of the churchyard.	M Hayes
Village Cross	A notice has been posted on the website inviting villagers to show their support for the cross to be reinstated. Negotiations have been restarted with relevant authorities.	J Young
Re-siting of post box	Royal Mail require written confirmation from CCC that it may be located on the site outside the Old Chapel.	Clerk to inform Royal Mail
Kerb to the Green outside the Old Vicarage	The proposal for funding as a Highway Improvement has been rejected by CCC.	SLPC to consider alternative funding
Repairs to the Green and verges following electricity & phone work	Raised manhole left by BT between The Lane & Church Lane Repairs to be the Green & other verges	BT have done some work but more needed  SLPC working party to be arranged if necessary.
Children's play area	Swing: monitor wear, clean seats, and paint where necessary. Park Bench: replace damaged slat(s) and repaint Sign with emergency info Repair to damaged kerb is not considered necessary	M Hayes to arrange  Clerk none
Speedwatch	Sessions being planned shortly	J & S Humfryes
Highway resurfacing	Request to be submitted to CCC Highways for this work to be carried out following completion of installation of services.	Clerk to ask CCC Highways to meet with councillors on site