

STOW LONGA PARISH COUNCIL

CHAIRMAN: Michael Hayes

Clerk to the Council: -
Ms Ramune Mimiene
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12 April 2018

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Wednesday 18 April 2018** at **8.00** in St Botolph's Church, to deal with the following business:

Public and Press are invited to attend NOTICE and AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest in relation to any Agenda item**
- 3. Public Open Forum**
- 4. To approve Minutes of Parish Council Meeting held 21 March 2018**
- 5. Matters arising from the minutes (not on the agenda)**
- 6. Elections – The Notice of Uncontested Elections**
- 7. Finance**
 - 7.1 Outcome: Bank statement received to Clerk's address
 - 7.2 To Consider the Transparency funding spending
 - 7.3 To Approve Year End accounts, Changes to External audit – Stow Longa PC have to issue Certificate of Exemption. Internal auditor visit set for Fri 20 Apr 18
 - 7.3.1 AGAR: Section1 – Annual Governance Statement 2017/18
 - 7.3.2 AGAR: Section 2 – Accounting Statements 2017/18
 - 7.4 To Consider Internet Banking
 - 7.8 No payments to Approve
- 8. Parish Council website - Policy documents, update**
- 9. GDPR, new regulation coming into force by 25 May 2018. To approve the cost of GPO as suggested by CAPALC: The cost of being part of the county wide scheme will be an annual cost of: £25 for councils with an annual spend not exceeding £25,000**
- 10. Planning**
 - 8.1 To delegate powers to full PC to make planning recommendations to HDC on planning applications received between the PC meetings
- 11. Assets and infrastructure**
 - 11.1 Health and Safety - to consider any new problems (quarterly inspection by Cllr M Allen).
 - 11.2 Stow Longa Post box, progress
- 12. Highways, byways, footpaths**
 - 12.1 Highways issues – Highway resurfacing - Cllr S Humfries
 - 12.2 Grass cutting in the parish – to choose the best quote for the parish
- 13. To review progress of current projects – Appendix**
- 14. Correspondence**
- 15. Councillors' questions/Any other business**

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.
- 16. Date of the next meeting: 16 May 2018 Scheduled – Annual Parish meeting/Assembly at 7.30pm and Annual Parish Council meeting at 8pm**

Signed (Clerk) Ramune Mimiene



Date: 12 Apr 2018