

MINUTES

The Parish Council Meeting of Stow Longa was held on Wednesday 20 March 2019 at 8.00pm in St. Botolph's Church

Present Cllrs Michael G. Hayes (Chairman), Martin Allen, Amy Pearson and Adrienne Bonwick.
CC Cllr I Gardener
HDC Cllr J Gray
Ramune Mimiene, Clerk
No members of the public

362/19 To Receive Apologies and Reasons for Non-Attendance

362/19.1 Cllr S Humfryes sent apologies for absence.

363/19 Declarations of Interests for Members (Disclosable Pecuniary Interests)

363/19.1 None.

364/19 Public Open Forum

364/19.1 CC Cllr IG presented a verbal report.

364/19.2 HDC Cllr JG presented a verbal report.

CC Cllr IG left the meeting

It was agreed to bring planning item forward

365/19 Planning

Outline planning permission for the residential development of 0.38 ha of land to form up to 4 dwellings with landscaping, access and other associated works Site Address: Land North Of Rookery Cottages Kimbolton Road Stow Longa Reference: 19/00464/OUT
PC Recommended Refusal in Feb 2017.

It was unanimously agreed to **Recommend Refusal** for the following reasons:

- It is understood that the proposed site is outside the village boundary.
- It is within a conservation area.
- Stow Longa does not need any more 4 to 5-bedroom houses in the village. This is evidenced by the number of houses of a similar size in the village which are in the market and do not seem to be 'moving'. Specifically, the two 5-bedroom houses already constructed on that site have not been sold as far as we are aware.
- The proposed dwellings create large houses which the Parish Council believes to be incompatible with the site generally and the surrounding properties.
- The Parish Council do not generally support infilling between existing properties such that the 'green spaces' within the village disappear.
- It will represent the largest single development in Stow Longa, maybe ever, and such urbanisation of a rural village is considered to the general amenity of parishioners.
- Whilst detailed planning permission is not under consideration, the Parish Council feels that houses also need to be more sympathetic in terms of architecture to the village. The two houses already constructed on that site are, once again, evidence of this.
- The Parish Council raised serious concerns about the proposed access onto Kimbolton Road. This is on a double bend and is not safe.

Proposal: Proposed by Councillor MGH, seconded by Councillor MA, all in favour, and it was Carried RESOLVED to recommend Refusal to this planning consultation.

Clerk will cc HDC Cllr JG in PC response to the above.

JG left the meeting.

366/19 To Receive and Approve the Parish Council Meeting Minutes 16 January 2019

Amendments made.

Proposal: Proposed by Councillor AB, seconded by Councillor AP, all in favour, and it was RESOLVED Carried that the minutes of 16 January 2019 Parish Council Meeting be accepted and signed as a true record of the meeting with the above amendments.

Chairman signed the Minutes.

367/19 Matters arising from those Minutes (not on the Agenda)

Cllr MA will get the 3rd quote.

MA

368/19 Finance

368/19.1 To note up to date Accounts: Updated cashbook, Income against Expenditure
Bank balance as at 31 Jan 19 £17,459.58
R&P issued and a hard copy circulated to PC.

368/19.2 To Consider Transparency funding spending

As stated at the last meeting £482.00 in total received in 2016/17. Spent £45.99 for the external hard drive 2017/18. Left £436.01 as at 28 Feb 18. This money is brought to the Reserves.

368/19.3 To Consider CIL spending: Further amount of £5,183.59 received from HDC. Total amount now is: £7,775.38. First CIL income received in Apr 18, spending within 5 years.

When the 3rd quote for kerbing received, PC will do then

368/19.4 HDC confirmed the PC Precept for 2019.20:

Precept of:	£3300
Tax Base for Area (Equated number of Band D Properties)	70
Band D Charge (to cover Local Council Precept)	£47.14

368/19.5 To Consider applying for A14 Community Fund, Cllr A Pearson – Cllr AP met with Cllr CC G and Highways Inspector. Update under the further Agenda item.

AP

368/19.7 To Approve 20 March 19 Expenditure:

Date	Cheque No.	Payee and Description	Amount
20 Mar 19	461	Wages and tax deductions Feb & Mar 19 + backdated pay	£310.60
20 Mar 19	462	Expenses on running cost of PC Jan & Feb 19 (detailed list attached to the payments)	£23.91
20 Mar 19	463	Contribution towards Churchyard Maintenance 2018/19	£350.00
		<i>Invoice for Village Maintenance for 2019/20 received. PC agreed to pay half of the amount. Total for the year £415.00, agreed to pay £215.00</i>	
20 Mar 19	464	S Y Webb, village maintenance 2019/20 season for £415.00	£215
		Total Mar 19 Expenditure:	£899.51

Proposal: Proposed by Councillor AB, seconded by Councillor MGH, all in favour and it was **RESOLVED** that all payments listed above are to be approved. **Carried**

369/19 Parish Council website: Re-structure of the PC Website

Cllr AB set up new Cllr email addresses. New Cllr email addresses are on PC website www.stowlonga.org.uk

PC

Cllr MGH tried to speak to BT re: the BT Community Website. Will report back.

MGH

370/19 GDPR: To consider the approval of the required documents, consent forms, privacy notice and other documents:

PC approved all the work done. PC thanked Cllr AP.

Proposal: Proposed by Councillor MGH, seconded by Councillor AB, all in favour and it was **RESOLVED** that all GDPR documents are approved. **Carried**

371/19 Assets and Infrastructure

371/19.1 Health & Safety – nothing to report this time. Due next time.

371/19.2 To consider Annual Inspection carried by Wicksteed, outcome.

All repair works now completed. Remove from the Agenda.

372/19 To receive PCC update on Eco Toilet

372/19.1 No outcome. Remove from the Agenda.

372/19 Highways, footpaths, byways

372/19.1 Highways issues

Road sweepers requested and reported by HDC as the job now completed. Cllrs agreed that it does not look that it was done. Clerk to chase HDC.

Clerk

372/19.2 Grass cutting

PC contracted Susan Webb who has quoted £415 for the grass cutting season. PC agreed to seek the first cut before the end of March.

372/19.3 Road safety.

AP

Cllr AP met with CC Cllr IG and Highways Officer to discuss possible ideas which include installing chicanes and moveable speed warning sign in the village. The options discussed have been popular in other villages. PC have option of an LHI Bid, A14 community bid or a privately funded scheme for traffic calming measures in the village.

Cllr AP is in process of arranging further onsite meeting with council at the beginning of Apr to discuss traffic calming measures and potential costs.

PC agreed to have Traffic Calming measures on Annual Parish Meeting/Assembly Agenda.

CCC Highways are aware of increase in traffic and lorries. Seems all local villages to A14 are being affected. Not much can be done regarding lorries as can be difficult to identify those which are above 18 tonne weight. Installing traffic calming measures may help with lorries depending on what is installed.

Cllrs AP and SH were advised to do more speedwatch sessions or looking at installing traffic monitoring wires in order to build support for any bids PC submit.

Link to a Cambridge Council webpage in relation to speeding measures.

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-your-local-highway/speeding/alternative-speed-measures/>

372/19.4 Parking on the verge at Church Walk.

The verge was reported and Highways will contact people concerned.

373/19 To review progress of current projects - Appendix

373/19.1 Attached.

374/19 Correspondence, circulated by email prior to the meeting

374/19.1 All dealt with.

375/19 To Consider Training for a Clerk and Councilors

375/19.1 Clerk to report on any training available.

376/19 Councillors' questions/Any other business

376/19.1 Genuine hard wood bench been offered for the donation to the Charity of PC choice. MA
PC thanked Cllr MA for arrangements. Suggested donation of £50.00. Agenda item for the next Clerk
meeting. Donation to be made at the next meeting. Clerk to approach Spaldwick School.

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

377/19 Clerk's Contract

In progress.

Clerk, SH

378/19 Date of the next meeting

Next meeting set for 15 May 19 at 8pm at the Church – Annual Parish Meeting/Assembly and Annual Parish Council Meeting.

Meeting finished at 9.21pm.

These minutes are considered draft until ratified at the next Stow Longa Parish Council meeting

Date

Chairman: Michael G. Hayes

Appendix

Project	Report	Action by
CIL application	Contact HDC	Cllr MGH
Bank mandate issues and telephone/internet banking issues re: HMRC tax deduction payments	Arrange a visit to the bank to handle in all paperwork and will seek advice on telephone/internet banking for PC	Cllr MGH will approach bank now as the Clerk is leaving to be able to do online banking and mandate of the change of address form to be obtained. Left as Clerk is carrying on working.
Play Area	Broken slat needs replacing.	Cllr MGH will arrange the repairs. 180918: Wood is ordered by Cllr MGH Working party is formed for the following weekend. Cllr MGH got the wood and the bolts just need fitting. Lasted 75 years. Now repaired Seat needs replacing – it has a plaque. Better timber bench to consider. Cllrs to have a look and comment back. It is safe. Look at different brochures re: benches for the next meeting
Village Cross	Information regarding recommended contractors for the proposed work is awaited from Quinton Carroll of CCC. Local stone masons are also being approached	Q. Carroll Cllr JY met with stone mason. Cllr JY to chase the 3 rd quote. Deferred to the next meeting in Mar 17. 15 Mar 17 – Cllr JY, 3 quotes from Stone Masons. 19 Jul 17 - Quotes were re-sent for the update but not heard back. Cllr JY will forward the email to the clerk to chase. JY – nothing heard since. To chase Cllr Amy to chase. 180919: Communication with retired Cllr JY. Cllr AP will follow this up. No update. Grant for the monuments – Cllr AP will look. 20 Mar 19: PC agreed to put this on hold.
Kerb to the Green outside the Old Vicarage	A subject for meeting with LHO	Cllr SH – resurfacing suggested after walkabout with Karl Brocket. Cllr AM will measure the kerb all the way towards the turning into vicarage. Cllr SH had some estimates, will look through the emails. 20 Jun 18: To pick up when the resurfacing is done. MA – is waiting for the quotes. 180919: 1 Quote received for £6,615.11; one email – awaiting the full detailed quote £5,700. 3 quotes needed. Check with Highways officer. Another quote presented by Cllr MA – 2 quotes provided, 1 more needed. Discuss with highways when we meet in spring. 20 mar 19: Waiting for the 3 rd Quote
Speedwatch	Session held in Sep 18	Cllr SH: there was not enough people to run a session w/c 14 Nov 16

		<p>In March.</p> <p>Next meeting in May.</p> <p>17 May 17: Report prepared by J Humfryes, read by Cllr SH. Hard copy attached to these Minutes. Speedwatch group is looking for volunteers.</p> <p>19 Jul 17 - Sharing the equipment with 5 villages. No response. Jim Humfryes is staying on this group.</p> <p>20 Sep 17: PC need to access equipment.</p> <p>18 Apr 18: No progress.</p> <p>New person is taking over, currently doing a handover.</p> <p>180919: Cllr AP sorting this out. Mobile van to get twice a year. Signage in the village discussed. 30m/hr bin stickers? Will keep PC informed. A session in the next couple of weeks, reported by Cllr AP on 16 Jan 19</p> <p>20 Mar 19: Cllr AP has not heard any more.</p>
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